

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
Joint Meeting with Personnel
MINUTES OF JULY 6th, 2011

Committee Chair Carl Borngasser called the meeting to order at 5:30 p.m. in the Clavey Room of the Livingston County Courthouse. The meeting was held in joint session with the Livingston County Personnel Committee.

Present: Borngasser, Heath, Allen, Flott, Ingles, Shafer, Vietti

Absent:

Also Present: Bill Fairfield, Alina Hartley, Linda Daniels, June Slagel, Judy Cremer
MaLinda Hillman

Motion by Flott, second by Allen to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

Health Department: WIC Coordinator – MaLinda Hillman stated that Peg Austman will be retiring after 27 years of service. Hillman stated that she would like authorization to hire a replacement. *Motion by Flott, second by Heath to recommend the board approve the replacement of a WIC Coordinator for the health department. MOTION CARRIED WITH ALL AYES.*

Circuit Clerk Courtroom Clerk – Judy Cremer was present to request the replacement of a part time courtroom clerk. Cremer stated the previous clerk will be taking the vacant judicial secretary position. *Motion by Allen, second by Heath to recommend the board approve the replacement of a part time courtroom clerk. MOTION CARRIED WITH ALL AYES.*

Maintenance – HVAC Coordinator – Flott stated that both the architect and construction managers are recommending the county hire someone to manage the HVAC system for the Law & Justice Center. Flott stated that the position has been advertised as well as a request for proposals for an outside firm to manage the systems. Flott stated that this gives the county the ability to evaluate all options. *Motion by Flott, second by Heath to recommend the board approve the HVAC Coordinator position. MOTION CARRIED WITH ALL AYES.*

Motion by Vietti, second by Allen to adjourn. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 5:20 p.m..

Alina M. Hartley
Administrative Resource Specialist