

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF AUGUST 2<sup>nd</sup>, 2011

Committee Chair Jack Vietti called the meeting to order at 5:00 p.m. in the Clavey Room of the Livingston County Courthouse, Pontiac Illinois.

Present: Vietti, Holt (arrived at 5:05), Arbogast, Fannin, Franey, Weller, Yoder

Absent:

Also Present: Bill Fairfield, Chief Rutledge, Alina Hartley, ASA – Tim Kerrigan

Vietti called for any additions or changes to the agenda with there being none requested. *Motion by Franey, second by Arbogast to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the July 5<sup>th</sup>, 2011 meeting. *Motion by Holt, second by Weller to approve the minutes of the July 5<sup>th</sup>, 2011 meeting. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Chief Rutledge presented the jail population report with an average daily jail population of 67 and the average number of days spent being 14.

**911 Report** – N/A

**Temporary Liquor License Application: Dominy Memorial Library** – The Committee reviewed an application for a Class D temporary liquor license submitted by the Dominy Memorial Library. The license would be in effect on November 5<sup>th</sup> for a wine tasting fund raising event. *Motion by Fannin, second by Arbogast to recommend approval of a temporary liquor license for the Dominy Memorial Library. MOTION CARRIED WITH ALL AYES.*

**Resolution to Impose Cancellation Fee – Sheriff’s Sale** – Assistant States Attorney Tim Kerrigan was present to discuss a resolution to impose a cancellation fee of \$150 on cancelled Sheriff’s sales. Kerrigan stated that the cancellation fee is to serve as more of a deterrent. Kerrigan stated that by statute you are authorized to charge a fee of \$600, but \$150 will cover the costs. Discussion took place regarding how the fee is collected. Chief Rutledge stated that the fee would be paid prior to the actual sale. *Motion by Holt, second by Weller to recommend the board approve a resolution to impose a cancellation fee for Sheriffs Sales. MOTION CARRIED WITH ALL AYES.*

**Raffle License Applications** – The Committee reviewed Class B raffle license applications submitted by St. Peter & Paul Catholic Church, Pontiac Sportsmans Club and St. Paul Catholic Church. *Motion by Yoder, second by Franey to approve a Class B raffle licenses for St. Peter & Paul Catholic Church, Pontiac Sportsmans Club and St. Paul Catholic Church. MOTION CARRIED WITH ALL AYES.*

**Jail Administrator** – Discussion took place regarding the Jail Administrator vacancy. Holt noted that he felt it would be more palatable to board members if the same interview team was used and a consensus was reached.

The Committee reviewed the bills presented. *Motion by Fannin, second by Yoder to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Arbogast, second by Fannin to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting was adjourned at 5:33 p.m..

---

Alina Hartley  
Administrative Resource Specialist