

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF SEPTEMBER 8th, 2011

Committee Chair Daryl Holt called the meeting to order at 5:01 p.m. in the Clavey Room of the Livingston County Courthouse.

Present: Holt, Fannin, Allen, Campbell, Koerner, Steichen,

Absent: Woodburn

Also Present: Bill Fairfield, Alina Hartley, Scott Koepfel,

Holt called for any additions or corrections to the agenda; with there being none requested the agenda was approved as presented.

The Committee reviewed the minutes of the August 4th, 2011 meeting. Holt called for any additions or changes to the minutes of the August 4th, 2011; with there being none requested the minutes were approved as presented.

Department Report– Koepfel provided his monthly department report to the Committee. Koepfel reported that he now has an intern from Heartland College. Koepfel reported that the prior intern has been hired on a temporary basis to assist with the Law & Justice Center projects and move. Koepfel stated that he has added \$500 to the Miscellaneous Salary Line item in the FY 2012 budget. *Motion by Steichen, second by Fannin to approve the change.* **MOTION CARRIED WITH ALL AYES.**

Koepfel reported that the Circuit Clerks PCs have been replaced and are ready to be moved to the new building. Koepfel stated that new PCs are on order for the Probation department.

Koepfel stated that he has met with Frontier to coordinate the installation of the new phone system and the moving of departments.

Motion by Fannin, second by Campbell to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 5:25 p.m..

Alina M. Hartley
Administrative Resource Specialist

