

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF SEPTEMBER 7th, 2011

Committee Chair Carl Borngasser called the meeting to order at 6:00 p.m. in the Clavey Room of the Livingston County Courthouse.

Present: Borngasser, Heath, Allen, Flott, Ingles, Shafer, Vietti

Absent:

Also Present: Bill Fairfield, Alina Hartley, June Slagel, Kristy Masching, Barb Sear
Judy Cremer, MaLinda Hillman

Borngasser requested the agenda be reordered moving item 2c to first on the agenda. Borngasser then called for any additional changes to the agenda with there being none requested. *Motion by Ingles, second by Vietti to approve the agenda as amended.*

MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the August 3rd, 2011 meetings. *Motion by Vietti, second Ingles to approve the minutes of the August 3rd, 2011 meetings.* **MOTION CARRIED WITH ALL AYES.**

FY 2010 Audit – Helen Barrick was present to review the draft FY 2010 audit with the Committee. Hillman expressed concern regarding the time it takes for Clifton & Gunderson to complete the audit. Hillman stated that she needs to furnish copies of the audit prior to August 31st. Hillman stated that she cannot get any extensions past August 31st and the state is threatening to withhold funding. Discussion took place. *Motion by Flott, second by Shafer to require Clifton & Gunderson complete the audit for FY 2011 by early July next year.* **MOTION CARRIED WITH ALL AYES.**

Circuit Clerk Semi-Annual Report – Judy Cremer was present to review her Semi-Annual Report with the Committee. *Motion by Vietti, second by Ingles to recommend approval of the Circuit Clerks semi-annual report.* **MOTION CARRIED WITH ALL AYES.**

H&E Backflow Preventer – Tuley stated that Illinois American Water has notified the county of the need to install a RPZ valve with an estimated cost of \$15,000. Tuley stated that he has requested and received approval to use a double back check preventer with an estimated cost of \$10,000. Discussion took place. *Motion by Vietti, second by Heath to budget funds for this project in the FY 2012 capital budget.* **MOTION CARRIED WITH ALL AYES.**

Levy Requests – Slagel reviewed the proposed FY 2011 levies submitted by Mental Health 708 and 377, Public Health, Highway and Extension. Slagel stated that all are coming with an increase of 5%. Slagel stated that the SELCAS levies have not yet been

received, but they have indicated there will be a significant increase which could have a significant effect on the amount available to levy for corporate. Discussion took place regarding the Mental Health budget. Consensus of the Committee was that Borngasser should meet with Flessner to discuss her budget.

Mileage Rate – Slagel questioned whether the Committee wanted to adjust the mileage rate. Slagel stated that the federal rate is 55.5 cents per mile. Currently we pay .30 cents per mile to jurors and .20 cents per mile for witnesses. Slagel estimated a savings of \$10,000 to reduce all mileage to .30 cents per mile. Consensus of the Committee was to stay with the IRS rate.

FY 2012 Budget Review – Slagel stated that she continues to get updated figures. Slagel stated that there is currently a \$2.2 million deficit without any salary increases. Slagel stated that if the county went with an increase equal to the CPI (1-1/2%) it would be an additional \$72,000.

Radios/Narrowbanding – Discussion took place regarding the proposed FY 2012 budget for the LivCom dispatch budget with an estimated deficit of \$101,533. Borngasser stated that the equipment and upgrades needed for 911 narrowbanding is estimated at \$163,250. Borngasser reviewed how the contribution rates would be changed should these amounts need to be shared by all. Further discussion took place. *Motion by Heath, second by Ingles to budget \$163,250 for narrowbanding equipment and upgrades for 911 out of the Enterprise Zone fund.* **MOTION CARRIED WITH ALL AYES.**

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Vietti, second by Ingles to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Ingles, second by Heath to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 8:50 p.m.

Alina Hartley
Administrative Resource Specialist

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
Joint Meeting with Personnel
MINUTES OF SEPTEMBER 7th, 2011

Committee Chair Carl Borngasser called the meeting to order at 5:30 p.m. in the Clavey Room of the Livingston County Courthouse. The meeting was held in joint session with the Livingston County Personnel Committee.

Present: Borngasser, Heath, Allen, Flott, Ingles, Shafer, Vietti

Absent:

Also Present: Bill Fairfield, Alina Hartley, Linda Daniels, June Slagel, Kristy Masching

Motion by Flott, second by Allen to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

Tax Extensionist – Kristy Masching stated that the current Tax Extensionist has indicated that she will be retiring in June of 2013. Masching stated that this position works with the taxing bodies on their levies. Masching stated that the position is very complex due to the PTELL regulations. Masching stated that she would like to hire someone at the beginning of 2012 so they can go through a complete tax cycle. Masching stated that she can subsidize the position (approx. \$40,000) out of the automation fund. Consensus of the Committee was that quarterly reviews should be conducted to insure the right person is selected. *Motion by Vietti, second by Ingles to authorize the early hiring of a Tax Extentionist. MOTION CARRIED WITH ALL AYES.*

Motion by Vietti, second by Ingles to adjourn. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 5:49 p.m..

Alina M. Hartley
Administrative Resource Specialist