

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF DECEMBER 8th, 2011

Committee Chair Daryl Holt called the meeting to order at 5:00 p.m. in the meeting room on the 2nd floor of the Pontiac Public Library.

Present: Holt, Fannin, Allen, Campbell, Koerner, Steichen, Woodburn
Absent: Allen, Koerner
Also Present: Alina Hartley, Scott Koeppe,

Holt called for any additions or corrections to the agenda. With there being none requested, the agenda was approved as presented.

The Committee reviewed the minutes of the November 10th, 2011 meeting. Holt called for any additions or changes to the minutes. With there being none requested, the agenda was approved as presented.

Department Report– Koeppe provided his monthly department report to the Committee. Koeppe reported that all of the moves have gone well with no major problems. Koeppe reported that the video arraignment system was ready for the 1st day of court and is working in all 3 court rooms. Koeppe reported that the free space optic was removed from the courthouse to the roof of the Law & Justice Center. Koeppe reported that all of the server, with the exception of voting, have been moved to the LJC and all outside offices connect to them. Koeppe reported that there were some issues after the county clerk moved due to speed and access to the systems, but those issues have been resolved.

Koeppe reported that his office has temporarily been moved to the States Attorney's office during the renovation of the courthouse. Koeppe stated that they are testing an all-in-one printer in Judge Bauknecht's courtroom. Koeppe reported that some department requests have been put on the back burner during the move and he appreciates all the patience of those departments.

Koeppe reported that Luckman completed his internship and was a great help during the project. Koeppe stated that he had used most of the funds he had set aside for additional help during the move, but if possible would like to bring Matthew back during his Christmas break to help get other projects caught up. Koeppe stated that Shaughnessy has offered to help pay some of the costs. Consensus of the Committee was to authorize Koeppe to bring Matthew back for additional help.

Other Business as Needed – Holt stated that some board members are still not able to access the county email system. Holt requested board members be invited in to the office to get set up and/or trained on the county email system.

Motion by Fannin, second by Steichen to adjourn. MOTION CARRIED WITH ALL EYES.
Meeting adjourned at 5:22 p.m..

Alina M. Hartley
Administrative Resource Specialist