

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
MINUTES OF APRIL 3rd, 2013

Committee Chair Holt called the meeting to order at 5:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Holt, Ingles, Allen, Bullard, Cohlman, Flott,

Absent:

Also Present: Marty Fannin, Earl Rients, Alina Hartley, Linda Daniels, Barb Sear, Judy Cremer, Kristy Masching, Marty Fannin

Holt stated that item A. Presentation on 457 Plan by Steve Tock could be removed from the agenda. Holt stated that Tock was tied up with tax preparations this month, but would attend next month. Holt then called for any additional changes. With none being requested, the agenda stood approved as amended.

The Committee reviewed the minutes of the March 6th, 2013 meeting. Holt called for any corrections to the minutes. With none being requested, the minutes stood approved as presented.

Revision to Personnel Policies – Retiree Health – Additions – Daniels presented the resolution to amend the personnel policies to clarify that dependents may not be added after retirement. *Motion by Ingles, second by Cohlman to recommend the full board approve a resolution amending the personnel policies.* **MOTION CARRIED WITH ALL AYES.**

County Auditor – Fannin stated that the possibility of adding a county auditor position had been discussed in order to eliminate some of the findings within the audit. Fannin stated that after speaking with Russ Courter, from Clifton Larson Allen, he doesn't feel there is a need. Fannin stated that other counties have the same findings. Discussion took place.

Goal Setting – The Committee discussed possible goals for 2013. Suggestions included getting all the job descriptions updated, the sub-committee to study employment levels and make recommendations and identifying any duplicate efforts.

Other Business – Daniels updated the Committee on recent employee accidents resulting in work comp claims. Daniels stated that she has been participating in several interviews over the last couple of weeks including the HVAC assistant, IT Specialist, Manager of Communications, dispatcher, and deputy clerk.

Executive Session – *Motion by Ingles, second by Flott to go into Executive Session pursuant to 5 ILCS 120/2 (c)(21) – Semi-Annual review of executive session minutes.*
MOTION CARRIED ON ROLL CALL VOTE. All voted Aye, none Nay.

Executive Session began at 5:32 p.m.

Regular Session resumed at 5:42 p.m.

Action Resulting from Executive Session – *Motion by Ingles, second by Allen to open both sets of executive session minutes from November 7, 2012 and keep closed the executive session minutes of August 16, 2012 and October 3, 2012.* **MOTION CARRIED WITH ALL AYES.**

Motion by Ingles, second by Allen to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:44 p.m..

Alina M. Hartley
Administrative Resource Specialist